

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

October 26, 2016 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Doug Klink, Vice President Mike Kearney, Treasurer Mike Richardson, Dave Coleson, Ed Ford

Staff: Chief David Wolf, Board Recording Secretary Kostner

Also Attending:

Absent: None

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Doug Klink called the meeting to order at 6:01 p.m.

Chief Wolf led the Pledge of Allegiance

Secretary Kostner performed roll call – Mike Richardson arrived late

CONFLICT OF INTEREST

None

PUBLIC COMMENT / BOARD COMMENT

No public comment

No board comment

APPROVAL OF AGENDA

Moved by Mike Kearney, seconded by Ed Ford to approve the as written. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Dave Coleson, seconded by Mike Kearney to approve the 9/28/16 & 10/12/16 meeting minutes as written. Motion carried unanimously.

REPORTS

Fire Chief Report –

- Crews made an excellent stop on a grass fire off Dry Gulch road a few weeks ago
- Upcoming Officer Meeting to discuss proposed updates to active membership policy to specify requirements for FAST, Dive Only, Reserve Engineers, etc. Expect to have proposal to submit to Board shortly after.
- Gathering bids for insurance, accounting, and IT
- Policy manuals are being reviewed and updated. Hope to have a draft ready for the Board to review by the end of November
- Chief Robinson led on multiple Fire Prevention Week events, reaching all schools, pre-schools, and other community venues
- Hosted Prevention Week Story Time with the Library
- Hosted an Instructor Methodology training to increase our certified instructors
- Chief Landkamer, Captain Marston, and I attended State Chiefs and brought multiple points back to membership
- Discussions on disposal of Engine 2 & timelines

Treasurer Report – Treasurer Coleson reviewed the September 2016 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided.

Moved by Doug Klink, seconded by Mike Kearney to accept paid bills. Motion carried unanimously.

Treasurer Coleson noted that the District should look at what it would cost to have AED Authority to provide and service our AED's

OLD BUSINESS

Training Site- JB Sittner is laying forms/rebar this week, expected to pour concrete next week
Compaction testing being complete this week to confirm site ready to pour

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Water Supply to the Station- No new developments

Town has been working with Bureau on parking structure, so our transfer is on hold
Process will involve (1) District and Bureau establishing a contract for local lease, which will (2) terminate the contract(s) with the town for this site

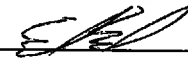
Dispatch- quality metrics are staying stable, still looking for more improvement. Identified additional issues with paging that have been addressed/resolved. Working with Police and EPMC on protocols for interagency response

Budget - Chief Wolf presented the updated draft budget compiled by Clifton Larson Allen. Items to note are that the beginning fund balance listed on page 2 Summary include the pension, general fund, and capital reserve. The proposed burn building lease is shown in line items 15 and 41. Board members wish to review the long term capital purchase plan in early 2017. The Board expressed interest for Chief Wolf to work with Dave Coleson to move money into CSAFE for investment purposes.

NEW BUSINESS

None

The next board meeting is scheduled for November 9th, 2016 at 6:00p.m. at Dannels Fire Station.
Meeting adjourned at 7:15 p.m.



Ed Ford, Secretary of the Board

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The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."