

## RECORD OF PROCEEDINGS

**Meeting Minutes of the Estes Valley Fire Protection District  
September 6, 2023 4:30 p.m.  
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

**Board:** Jon Hodde, Dave Hamrick, Brian Tseng, Ryan Cross, Marybeth Bruchwalski

**Staff:** Chief of Staff Erika Goetz, Administrative Assistant Marinda Baxter

**Also Attending:** Lt. Ron Bruchwalski

**Absent:** Marybeth Bruchwalski absent excused

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Ryan Cross called the meeting to order at 4:30 p.m.**

**President Cross led the Pledge of Allegiance**

**Erika Goetz performed roll call – Marybeth Bruchwalski absent excused.**

### CONFLICT OF INTEREST - None

### PUBLIC COMMENT / BOARD COMMENT

No public comment.

President Cross thanked everyone who prepared and/or attended the family dinner.

### APPROVAL OF AGENDA

Moved by Jon Hodde and seconded by Dave Hamrick to approve the agenda as written. Motion carried unanimously.

### APPROVAL OF MINUTES

Moved by Ryan Cross and seconded by Brian Tseng to approve the meeting minutes from the 8/23/2023 board meeting as written. Motion carried unanimously.

### PRESENTATIONS - None

**Volunteer Captain Report – No representative present**

### OLD BUSINESS

Chief Recruitment Process- See new business 12A

### POLICY UPDATES

None.

### NEW BUSINESS

Selection of Recruitment Firm – Dave Hamrick gave an overview of the request for proposal process. Four firms returned proposals that the RFP committee reviewed. The cost quoted by all companies was very similar with the differences being timeline and guarantees. The RFP committee recommended Prothman be awarded the contract. Discussion took place. Motion by Ryan Cross, seconded by Jon Hodde to award the contract to Prothman. Motion carried unanimously. President Cross will be signing the contract with Prothman and Brian Tseng will notify all companies of the award status.

Next pension board meeting will be held Wednesday, September 27 at 3:30pm.

The next regularly scheduled board meeting will be on Wednesday, September 27 at 4:30 pm.

Motion by Brian Tseng, seconded by Jon Hodde to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 4:47 p.m.



David Hamrick, Secretary

Ryan Cross, President

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*