

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District
July 28, 2021 5:30 p.m.
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: Mike Richardson, Ed Ford, Jon Hodde, Larry Leaming, Dave Hamrick

Staff: Fire Chief Wolf, Board Recording Secretary Goetz

Also Attending: Assist. Chief Jon Landkamer, Captain Rick Spear

Absent: none

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

Due to the COVID-19 precautions this meeting was held in person for the board and via ZOOM for the public.

Mike Richardson called the meeting to order at 5:30 p.m.

Chief Wolf led the Pledge of Allegiance

Secretary Goetz performed roll call – all present

CONFLICT OF INTEREST

None

PUBLIC COMMENT / BOARD COMMENT

No public comment.

No board comment.

APPROVAL OF AGENDA

Moved by Larry Leaming, seconded by Ed Ford to approve the agenda moving item 11D to item 8 Presentations. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Jon Hodde, seconded by Ed Ford to approve the 6/23/2021 meeting minutes as written. Motion carried unanimously.

Presentations: Captain Rick Spear gave the board an update from the apparatus committee. There aren't too many tweaks to the original tender drawing, but the interface engine has undergone some changes. Drawings were provided to the board to review. Jon Hodde asked if the committee ever considered doing 4x4 for the tender. Captain Spear said they had discussed it but did not go that route as they haven't had an issue not having 4x4 in the past. Still looking at delivery in mid-April.

REPORTS

Fire Chief Report –

Administrative Division:

- Upcoming Events
 - Family dinners first Tuesday of month, cooked by Squads
 - Tuesday 8/3, 9/7, 10/5, 11/2
 - Department photos at September dinner
 - Spousal Appreciation rescheduled for Friday, October 8th
- Other
 - SDA September 14-16

Prevention Division:

- Hiring
 - Accepted offers from Sandy Garber & Raina Eschelman
 - First day will be August 16
 - Remodel coming along on schedule
- Ready, Set, Go! Grant Program
 - Video timeline
- CWPP
 - Had interviews and completed surveys for The Ember Alliance
 - Goal of completion summer 2022
- CRR Volunteers
 - Alyse recognized for helping Mountain Gate Condos with FireWise assessments

- Community
 - New Community Development Director Jessica Garner

Training Division:

- Weekly Training
 - July – Swiftwater
 - August – Search & Rescue
- External Classes (Hosting/Instructing)
 - Chief Capo attending FDIC on scholarship from CFTOA
- Fire Commission Subcommittee on Training & Certifications
 - Wolf & Capo participating

Operations Division:

- Calls Stats
 - 07/28/2021: 351
 - 07/28/2020: 260 (+35%)
 - 07/28/2019: 356 (-1%)
- Resident Program
 - Lieutenant Pedigo moving out to apartment in town after 18 months
- Fire Commission Subcommittee on Deployment of Fire Based Resources
 - Wolf participating

Station & Apparatus:

- Station 1
 - Asphalt done, including new lines in station. Warranty work this fall
 - Gutters replaced with snow catches on all
 - Still waiting on quotes for AC, hoping to move forward (budgeted project)
 - Station remodel in final stages, expecting completion next week
- Station 2
 - Improved storage and wildland gear set up
- Training Site
 - Grading work with recycled asphalt, ready for academy
- Apparatus
 - Annual preventative maintenance done, pump testing next week
 - E723 & T72 Committee, led by Captain Spear
- Equipment
 - Members issued individual regulators purchased on grant

Volunteer Assistant Fire Chief Report –

- Recruitment
 - 7 new members, 6 through CPAT (4 interior, 3 exterior)
- Notable Training Accomplishments
 - Two new Swiftwater I and one new Swiftwater II
- After exterior academy we will get started on driver training for new recruits

Treasurer's Report- Jon Hodde reviewed the June 2021 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided. Sales tax projections were discussed. Moved by Ed Ford, seconded by Larry Leaming to accept paid bills. Motion carried unanimously.

Chief Wolf to put out an email to the membership to gather 2022 budget requests.

OLD BUSINESS

Extension of COVID-19 Disaster Declaration

All COVID related grants have been closed out. Chief Wolf recommended to terminate the COVID Disaster Declaration.

Motion by Ed Ford, seconded by Dave Hamrick to terminate the resolution 20-02 continuation of declaration of local disaster emergency. Motion carried unanimously.

Strategic Planning:

- Strategic planning committee met this week
- Includes Board Member Leaming, Chief Wolf, Assistant Chief Landkamer, Captain Kearney, Lieutenant Hennig, Engineer Igel, Firefighter Doerksen
- Starting with high level strategy statements, will drill down progressively
- Set schedule to meet first and third Monday of each month

Larry Leaming commented on the high level of engagement by the committee and dedication to the district.

Fire Inspector Hiring Process

The two new fire inspectors will start on August 16th.

NEW BUSINESS

First Review of Update to Financial Policy

First review of the update to the financial policy to add a salary range for a high school intern.

Resolution 2021-02 Adopting the 2021 Larimer County Multi-Jurisdictional Hazard Mitigation Plan

Chief Wolf presented to the board the 2021 Larimer County HMP. Chief Wolf advised that we need adopt this to be eligible for FEMA funding should a disaster happen in our district. Motion by Larry Leaming, seconded by Ed Ford to approve resolution 2021-02 the 2021 Larimer County HMP. Motion carried unanimously.

Resolution 2021-03 Authorize a Signature on 4th Amended IGA of LETA

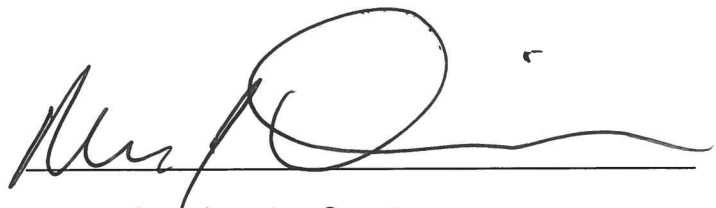
Chief Wolf presented to the board the 4th amended IGA of LETA. This resolution will make EVFPD a signatory.

Motion by Larry Leaming, seconded by Ed Ford to approve resolution 2021-03 to authorize a signature on the 4th amended IGA of LETA. Motion carried unanimously

President Mike Richardson asked about getting tablets for the board. This would enable board members to keep district business on a district device and help to go paperless. Chief Wolf said that the staff will get quotes.

The next regularly scheduled board meeting will be Wednesday August 25th, 2021 at 5:30 p.m. Pension Board meeting to be scheduled for 5:00 p.m. on September 22nd, 2021.

Meeting adjourned at 6:23 pm.



Larry Leaming, Secretary
President

LL/eg

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."