

**Meeting Minutes of the Estes Valley Fire Protection District**

**August 24, 2016 6:00 p.m.**

**Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

**Board:** President Doug Klink, Vice President Mike Kearney, Treasurer Mike Richardson, Dave Coleson, Ed Ford

**Staff:** Chief David Wolf, Board Recording Secretary Kostner

**Also Attending:** Steve Dazzio, Kevin Collins (via phone), Captain Cory Pass, Sue Perney

**Absent:** None

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Doug Klink called the meeting to order at 6:02 p.m.**

**Chief Wolf led the Pledge of Allegiance**

**Secretary Kostner performed roll call – all present**

**CONFLICT OF INTEREST**

None

**PUBLIC COMMENT / BOARD COMMENT**

Public comment from Jon Nicholas with the Economic Development Corp (EDC) that they are looking at the possibility of tax incremental financing. They are currently talking with the Town of Estes Park. While nothing has been decided yet, they wanted us to know that it's a possibility.

No board comment

**APPROVAL OF AGENDA**

Moved by Doug Klink, seconded by Mike Kearney to approve the agenda with the modification of moving item 10B to 7.1 and item 10A to 7.2. Motion carried unanimously.

**APPROVAL OF MINUTES**

Moved by Dave Coleson, seconded by Mike Kearney to approve the 7/27/16 and 8/1/16 meeting minutes as written. Motion carried unanimously.

**REPORTS**

Fire Chief Report –

ISO survey was completed at the end of July. Will receive our new rating in 6-8 months.

Arranged automatic mutual aid with Loveland FRA for Highway 34 closures.

Draft of alarm levels for first due incidents distributed to officers for review.

On Saturday 8/20, tested four applicants. Accepted three, postponed one (conflict with school)

Have accepted two applicants to the dive team

Fire Restrictions: Larimer County Restrictions scheduled to expire on August 31, but discussions are ongoing about a possible extension due to dry weather in Poudre.

Members participating in Red Rocks 9/11 Memorial Stair Climb

I was invited to speak at the Estes Park American Legion's 9/11 Memorial Ceremony. I will be joined by Mike Bielmaier and a representative from the Police Department.

Received a letter from residents of Hertha Ridge Fire from multi-agency response. EV sent B9

8/16: Working with Estes Park Dispatch to improve time to dispatch. Expecting outline of a plan by September 1, with monthly follow up meetings to assess. Had good discussions on ways to improve service

8/24: Visit to Larimer County Dispatch center to review their services and potential. See handout.

Need to weigh (1) dispatch times, (2) quality of dispatch, (3) interoperability, and (4) technical support

Pre-build meeting to E-One scheduled for November 1-4. Expect to receive truck in July 2017.

Pump testing completed on all apparatus. Front Range Apparatus scheduled to come address issues.

Station PRV: Cliff Tedder of the Water Department is waiting on a decision from Lancaster at the town regarding the building ownership long term.

Aug 18: Hosted WebEOC and ReadyOp training at Station 1 as part of Larimer County EOC initiative

Aug 26: Northern CO Communications Network meeting

## RECORD OF PROCEEDINGS

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Treasurer Report – Treasurer Richardson reviewed the July 2016 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided.

Moved by Mike Kearney, seconded by Mike Richardson to accept paid bills. Motion carried unanimously.

### OLD BUSINESS

**Training Site-** C&H was purchased by JB Sittner Trucking. Agreed to honor any bids already awarded  
Aug 19: JB Sittner signed contract, planned start on August 29

Aug 23: Advised that sub-contractors unable to complete work as planned. Requested to complete concrete/excavation in October/November, Asphalt in March/April 2017

Option to rebid with Spring deadline, but run risk of not getting additional bids. Stewart is inquiring if other companies would bid if we opened it up again.

### NEW BUSINESS


The Draft audit was presented by Kevin Collins via phone and Steve Dazzio in person. The Board asked why the Pension fund is covered under the audit when it is governed by another board. Kevin Collins explained that the Pension fund must be included due to the nature of the employers' liability. There were no notable exceptions or concerns found with the audit. It was noted that the SCBA grant money was moved from capital funds to the general fund. Steve Dazzio commented that the additional reporting requirements of the GASB is requiring more work and causing a lot of districts to file extensions. There were no issues gathering the required information and everything is working well. Moved by Doug Klink and seconded by Mike Kearney to approve the audit and to file it with the State of Colorado. Motion carried unanimously.

Captain Cory Pass presented to the board changes to the call flow designed to improve dispatch times. Dispatch, Chief Wolf and the ambulance service have been meeting regularly. Benchmarks and goals have been identified and data is being collected to further improve service.

Doug Klink presented to the board CSAFE information that was given to the District for an investment opportunity. We are currently earning .1% and CSAFE can offer us .54%. Several special districts, towns and counties use CSAFE. The board recommended checking their references before moving forward.

The next regularly scheduled board meeting scheduled for September 14, 2016 is cancelled.

The next board meeting is scheduled for September 28th, 2016 at 6:00p.m. at Dannels Fire Station. Meeting adjourned at 8:04 p.m.



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Ed Ford, Secretary of the Board

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*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*