

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

June 12, 2019 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson, Mike Richardson, Ed Ford

Staff: Fire Chief Wolf, Board Recording Secretary Goetz

Also Attending:

Absent: Dave Coleson absent excused; Mike Kearney absent excused

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President doug Klink called the meeting to order at 6:01 p.m.

Chief Wolf led the Pledge of Allegiance

Secretary Goetz performed roll call – Dave Coleson absent excused; Mike Kearney absent excused

CONFLICT OF INTEREST

none

PUBLIC COMMENT / BOARD COMMENT

None

None

APPROVAL OF AGENDA

Moved by Mike Richardson, seconded by Ed Ford to approve the agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Ed Ford, seconded by Mike Richardson to approve the 5/22/19 meeting minutes as written. Motion carried unanimously.

Presentations – none

REPORTS

Fire Chief Report –

Administrative Division:

- Upcoming Events
 - Fireworks Display – Thursday, July 4th at Station 1 (Board cooking)
 - Arranging apparatus assignments
 - Will develop IAP and run as ICS training
- Misc
 - CORE Testing
 - 22 current members remaining
 - Erika working to schedule a Fall date

Prevention Division (F4):

- Fee Collection
 - Have worked out solution with Town to address gaps in collection
 - Town will withhold permit or CO until all fees collected
- Community
 - Slash collection June 8 & 9
 - 150 vehicles Saturday, 86 vehicles Sunday
 - Mulching/hauling away on Thursday
- FireWise education
 -
- Chief Building Official
 - Town unable to find permanent solution currently
 - Contracting with CBO for foreseeable future

RECORD OF PROCEEDINGS

Training Division (F3):

- Weekly Training
 - June: Swiftwater
 - Average six water rescues per year (variable), plus 200 during 2013 flood
 - Shore support for all members, since water rescue is manpower intensive
 - Have 10 currently certified swimmers, with 9 getting certified this year
 - Handing all training internal (easier schedule, lower cost, no coverage gaps)
 - July: Engine Company
 - Average 13 structure fires, 15 wildland fires, 5 other fires per year
 - Apparatus placement, pumping, stretching lines
 - August: Rescue Company
 - Truck company functions ahead of new truck arrival
- External Classes (Hosting/Instructing)
 - Officer Development (May) – 21 attending
 - WTGB Street Smart Forcible Entry (June) – Sold out with 24 attending
- Notable Training Accomplishments
 - Split training to advance engineers, resulting in six fully released on E21 and E22
 - July plan to continue four on Engine 1/7
 - S-131 Squad Boss (June) with RMNP – 12 attended, 1 EVFPD instructor

Operations Division:

- Currently at 241 calls (April 17), 272 calls on this date last year (-11.4%)
- Recruitment
 - New members working on taskbook (5)
- Communications
 - Received nine radio donations from EPPD (XTS model)
- Notable Incidents
 - MCI at MM8, and extrication two days later at MM10
 - Missing vehicle located, launched from Estes Park Sign
 - Fire at Park Theatre
 - Over last three years, have averaged annually:
 - 32 Fires (13 structure, 15 wildland, 5 other)
 - 80 MVCs
 - 19 Technical Rescues (5 SAR/rope, 6 water, 8 other)
 - 59 Hazmat/gas leak
 - 220 medicals
 - 139 Misc. responses requiring heavy apparatus (fire alarms, CO alarms)
 - 115 Officer calls (illegal burning, smoke scare)
- Residency Program
 - Second resident (Harkins) moving in for four months, starting next week
- Other
 - CDOT Meeting Thursday 6/13
 - Collecting data on how many members at station when tones drop – impact on response
 - Collecting data on how many members leave work to respond
 - Considering need for Lieutenant Fire 15, likely evaluate at end of year

Station & Apparatus:

- Station 1
 - Minor flood from toilet failure
 - Replacing all four toilets with high efficiency (reduce flush from 6 gallons to 1.5), with cost savings in reduced water usage
 - Insurance paid \$4100 towards repairs. Have spent \$2600 on toilets.
 - Waiting on Park Flooring (baseboards) and Briggs (drying/cleaning)
 - LED Light Upgrade
 - Reviewing bids, recommendation to Board
 - Flat Roof Replacement
 - Flat roof is due for replacement. Apex is patching known leaks.
 - Reviewing bids, recommendation to Board
 - Proposal to use \$48,000 from Mitigation Crew to cover these two projects

RECORD OF PROCEEDINGS

- Apparatus
 - Ladder 6 – slip rings have issues that we are working to bypass
 - Construction of Ladder 1 has started. Expecting photos any day of cab welding.
 - Ladder 1 expected delivery October 2019
 - Engine 31 – leak in foam system. Trying to get Front Range to address (again)

OLD BUSINESS

Dispatch:

- CAD programming
- Megan Hodde appointed as Fire & EMS Liaison
- Working on paging/alerting options with WAC and Dispatch

Station Transfer:

- Bureau of Reclamation
 - SUP complete, signed, returned
 - Bill of Sale for review
- Title Transfer of Land
 - Drafting joint letter between Town and Fire District requesting transfer under new legislation
 - Have solo route if new legislation path doesn't work

Strategic Plan:

- First survey went out the end of May and is due back by June 30th
- Members' planning session Tuesday August 27, 19:00

NEW BUSINESS

Chief Wolf presented an update to the purchasing policy at the 5-22-19 board meeting and asked for a vote tonight. Motion by Ed Ford, seconded by Mike Richardson to approve the update to the purchasing policy. Motion carried unanimously.

Chief Wolf brought a proposed update to the active membership policy to include a cell phone reimbursement to members who meet a certain percentage of calls in a quarter. Proposed is an effective date of 1/1/2020 for a \$120 per quarter reimbursement to members who make 30% of calls. Open for discussion. Will bring to the board for a vote on 7/24/19.

Chief Wolf presented a proposed policy for social media and photographs. The proposed policy was drafted by our attorney. Open for discussion. Will bring to the board for a vote on 7/24/19.

Chief Wolf gave an update on the LED lighting upgrade. We have received 5 bids. Chief Wolf is asking for approval to move forward with this project with a not to exceed dollar amount for the project. Motion by Ed Ford, seconded by Mike Richardson to approve the LED lighting project not to exceed \$8,000. Motion carried unanimously.

Chief Wolf gave an update on the flat roof replacement. We are still getting bids. Chief Wolf is asking for approval to move forward with this project with a not to exceed dollar amount for the project. Motion by Ed Ford, seconded by Mike Richardson to approve the flat roof replacement not to exceed \$12,000. Motion carried unanimously.

The board reviewed the Deed and Bill of Sale drafted by our attorney and ToEP attorney Greg White for the transfer of Station 1 to us. Motion by Mike Richardson, seconded by Ed Ford to approve the Deed and Bill of Sale. Motion carried unanimously.

Chief Wolf presented resolution 19-03 to amend the language for excessive false alarms to include all emergency alarms (including elevator alarms). Motion by Mike Richardson, seconded by Ed Ford to approve resolution 19-03. Motion carried unanimously.

RECORD OF PROCEEDINGS

The next regularly scheduled board meeting will be July 24, 2019 at 6:00 p.m. at Dannels Fire Station.

Meeting adjourned at 6:57 p.m.



Ed Ford, Secretary of the Board

EF/eg

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."