

**Meeting Minutes of the Estes Valley Fire Protection District
January 24, 2018 6:00 p.m.
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

Board: President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson, Mike Richardson, Ed Ford

Staff: Chief David Wolf, Board Recording Secretary Goetz

Also Attending: Captain Paul Capo and Frank Theis

Absent: Mike Richardson arriving late

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Doug Klink called the meeting to order at 6:01 p.m.

Chief Wolf led the Pledge of Allegiance

Secretary Goetz performed roll call – Mike Richardson arriving late

CONFLICT OF INTEREST

Mike Kearney for snow plowing services

PUBLIC COMMENT / BOARD COMMENT

Frank Theis appeared before the board to voice a couple of concerns with the implementation of impact fees. Mr. Theis feels that there needs to be public outreach of our intent to implement impact fees. The cost to builders keeps increasing and they need to be informed as this impacts their bids for new construction. Mr. Theis also feels that there should be a moratorium on when these fees would start being collected due to open bids and bank financing that may already be in place for new construction. Mr. Theis was also wanting to clarify the distinction between single family and multi family units. President Klink wanted to ask the board if there were any concerns with the department participating in the Big Elk VFD and EVFPD charity auction. The consensus from the board was that we would provide the central location for the auction, but not take any money for it. Instead we would like Big Elk VFD to reach out to Glen Haven for their support and to split the proceeds with them. Both of these neighboring agencies do not receive any tax revenue and would benefit from the money raised. President Klink asked Chief Wolf if we need to look into a policy on excessive calls ie: elevator rescues. Chief Wolf stated that we do have a policy in place. Mike Richardson made a public apology for being late.

APPROVAL OF AGENDA

Moved by Dave Coleson, seconded by Mike Richardson to approve the agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Mike Kearney, seconded by Dave Coleson to approve the 12/13/17 meeting minutes as written. Motion carried unanimously.

Presentations – Chief Wolf, Captain Capo, and Office Manager Erika Goetz presented the board with a powerpoint and discussion on the 2017 annual report. Major points of interest were the updated ISO rating, development of a strategic plan, completion of our 1st fire academy, streamlining processes with the use of technology and contract negotiations for cost savings. In 2016 we recorded a total of 3,206 training hours and in 2017 we increased to 4,702 training hours (5,107 if you include members of our mutual aid departments). We had a 100% pass rate at our fire academy. Total calls ran in 2017 was 720.

REPORTS

Fire Chief Report –

Operations:

Finished 2017 with 720 calls, up from 685 in 2016 (6.5% increase)
Currently at 44 calls for 2018 (37 last year on this date, +19%)

Membership:

43 Total Members: 28 Interior, 8 Exterior, 7 Probationary

Training / Fire Academy:

Weekly Training
2018 Training Calendar distributed to all mutual aid departments
January: EMS
February: Engineering
March: Wildland

RECORD OF PROCEEDINGS

External Classes

When Things Go Bad: FF Rescue and Survival 2/16
When Things Go Bad: Tricks of the Truck 3/10

Certification Classes

Ice Rescue 2/10
Instructor I 3/15
Fire Academy 8/16

Community:

Estes Park Career Fair
Friday, January 26
Explorer Post 911

Mountain Chiefs

Good attendance at meetings
Glen Haven hosting next in March
Discussion of automatic mutual aid contracts for fires and entrapments

County Chiefs

Has grown with 20+ representatives at each meeting
Discussing county projects such as PulsePoint and EMS contracts
Next meeting hosted by Larimer County 5/7 (after all hazards meeting)
Wolf working with northern agencies on Exterior Fire Academy

Treasurer's Report- Treasurer Coleson reviewed the December 2017 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided.

Moved by Doug Klink, seconded by Ed Ford to accept paid bills. Motion carried unanimously.

OLD BUSINESS

Station Transfer: no update

Strategic Planning:

Writing up into formal document, intend to have for February Meeting
Identifying next steps for resident program

Impact Fees:

Presented to ToEP Study Session on 1/23

Meeting with Larimer County 2/21
Brenda Gimeson, 970-498-7012

Prevention Division Update

Have 7 qualified applicants for Fire Marshal
Sent written assessments, due back February 5
Interviews Thursday February 8 & Friday February 9

NEW BUSINESS

Moved by Mike Richardson to amend the 2017 adopted budget to reflect the 2017 projected budget numbers as stated in the financial report dated 1-18-18, seconded by Mike Kearney. Motion carried unanimously.

HERO Plus LOSAP program is ready to move forward with the money transfer. President Klink voiced concern that this money would not be available to us if a natural disaster hit and impacted our revenues. Chief Wolf indicated that this money has already been set aside for the volunteers and our capital reserves should be sufficient should we need money. Members of the board stated that this is a good opportunity for the volunteers to have more control over their LOSAP allocations and consensus was to move forward with the change to HERO Plus.

A LOSAP application for C. Rahn was presented to the board. Rahn met the requirements and left in good standing. Moved by Mike Richardson, seconded by Dave Coleson to approve Rahn's application for LOSAP in the amount of \$6,229.13. Motion carried unanimously.

RECORD OF PROCEEDINGS

Resolution to approve impact fees was tabled due to the boards consensus that public outreach needs to be done. Chief Wolf is to issue a press release prior to the board meeting on 2/28. On 2/28 the board will hear public comment on the issue. Chief Wolf also indicated that we should have a policy in place incase someone asks for reduced fees or fee waivers. Target date to start implementing fees has been changed to 7/1/18.

The next regularly scheduled board meeting will be February 28, 2018 at 6:00 p.m. at Dannels Fire Station.

Meeting adjourned at 8:04 p.m.



Ed Ford, Secretary of the Board

EF/eg

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."

